

Frequently Asked Questions (FAQ) about setting up a Donation

Question: How do I set up a recurring donation amount?

Answer:

- Go to <http://eckankar-ga.org> and click on the “Chela News” link.
- Log in using the current spiritual year as the password.
- Click on the “Make a Donation” button.
- Select the “Amount to Donate” and “Number of Months” under the “Recurring Subscription” section that is appropriate for you.
- Click on Donate.
- Log into your Paypal account and click on “Agree and Pay” to submit the payment amount.

Question: How do I donate with a credit card for a one-time donation without using a PayPal account?

Answer:

- Go to <http://eckankar-ga.org> and click on the “Chela News” link.
- Log in using the current spiritual year as the password.
- Click on the “Make a Donation” button.
- Select the amount to donate under either the “One-Time Donation” section that is appropriate for you.
- Click on Donate.
- Click on “Pay with a debit or credit card” link.
- Enter your credit card information and click on the “Pay” button.

Question: Do I need a PayPal account?

Answer:

- Yes, you need a PayPal account to set up a recurring donation.
- No, you don’t need to set up a PayPal account for a one-time donation only.

Question: How do I set up a PayPal account?

Answer:

- Go to www.paypal.com and click on the “Sign-up” button to set up a new account.
- You can associate your bank account and/or a credit card(s) to your PayPal account.
- Your PayPal account is private and the Georgia Satsang Society has no access to your account.

Question: How long will the recurring donation last?

Answer: It only lasts as long as the time period that you selected when you made the initial donation. For example, 1-9, 12, 18 or 24 months.

Question: What happens if I already have an existing recurring donation and set up a new one? Will they be combined into one total donation amount?

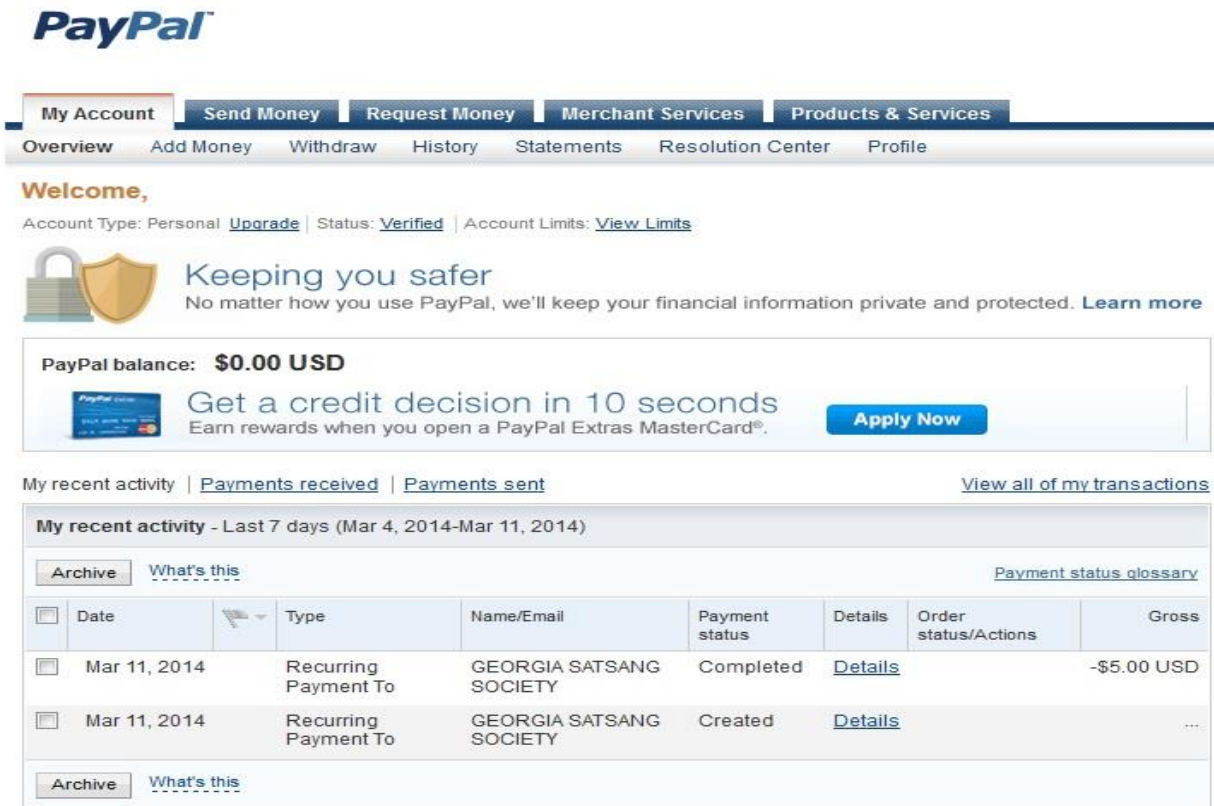
Answer: No. If you set up an additional donation, then both of them will be show up on your statement.

- To combine two donations into one, log into your PayPal account and cancel both recurring transactions.
- Then set up a new transaction at the Eckankar Chela page for the new, combined amount.

Question: How do I stop/cancel an existing recurring donation?

Answer: Log into your PayPal account and view your transactions as shown in the figure below.

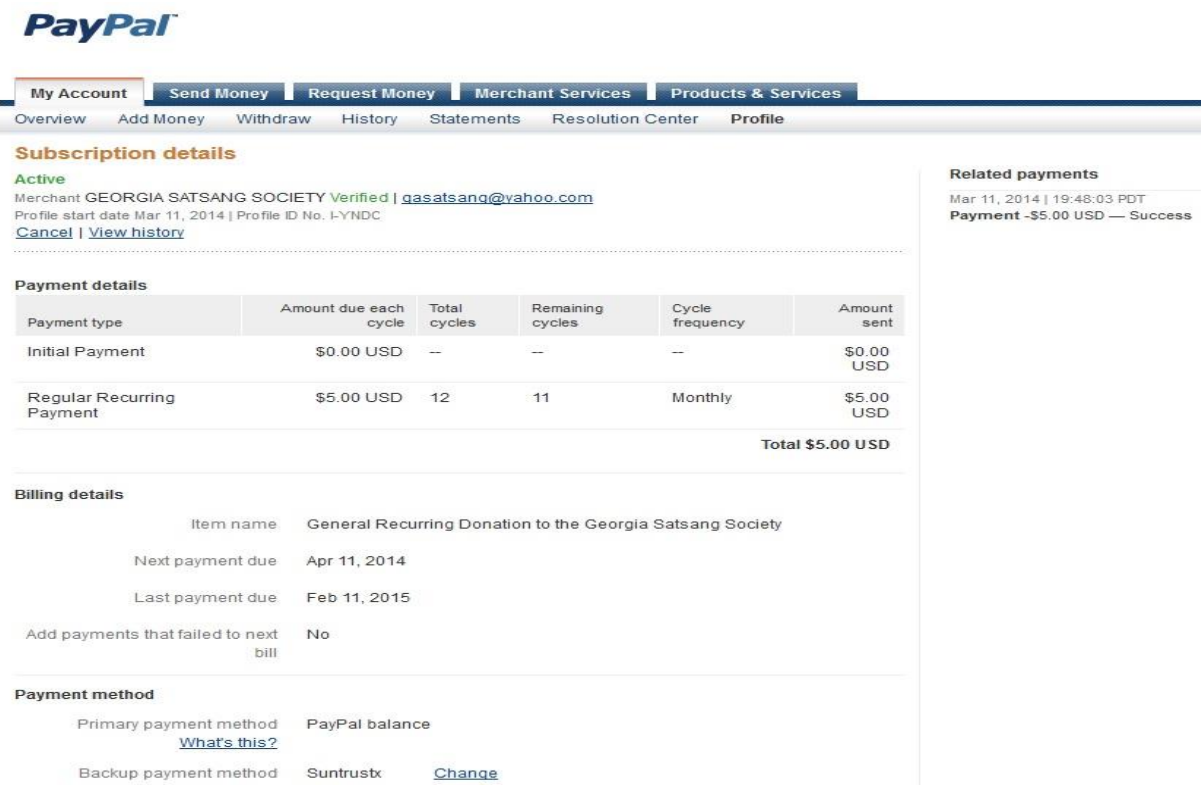
Click on the "Details" link next to the recurring payment that you want to cancel.



The screenshot shows the PayPal account dashboard. At the top is the PayPal logo and a navigation bar with tabs for "My Account", "Send Money", "Request Money", "Merchant Services", and "Products & Services". Below the navigation bar are links for "Overview", "Add Money", "Withdraw", "History", "Statements", "Resolution Center", and "Profile". A "Welcome" message is followed by account information: "Account Type: Personal", "Upgrade", "Status: Verified", and "Account Limits: View Limits". A security message "Keeping you safer" is displayed with a shield icon. Below that, the "PayPal balance: \$0.00 USD" is shown, along with a promotion for a credit decision in 10 seconds. The "My recent activity" section is active, showing a table of transactions for the last 7 days (Mar 4, 2014-Mar 11, 2014). The table has columns for Date, Type, Name/Email, Payment status, Details, Order status/Actions, and Gross. Two entries are visible: a completed recurring payment to GEORGIA SATSANG SOCIETY for \$5.00 USD on Mar 11, 2014, and a created recurring payment to the same entity on the same date. Links for "Archive" and "What's this" are present above and below the table.

Date	Type	Name/Email	Payment status	Details	Order status/Actions	Gross
Mar 11, 2014	Recurring Payment To	GEORGIA SATSANG SOCIETY	Completed	Details		-\$5.00 USD
Mar 11, 2014	Recurring Payment To	GEORGIA SATSANG SOCIETY	Created	Details		...

Click on the "Cancel" link near the top of the page as shown in the figure below.



The screenshot shows the "Subscription details" page for an active recurring donation to GEORGIA SATSANG SOCIETY. The merchant is verified with the email qasatsang@yahoo.com. The profile start date is Mar 11, 2014, and the profile ID is I-YNDC. There are "Cancel" and "View history" links. The "Payment details" table shows an initial payment of \$0.00 USD and a regular recurring payment of \$5.00 USD every month, with 12 total cycles and 11 remaining. The total amount sent is \$5.00 USD. The "Billing details" section shows the item name as "General Recurring Donation to the Georgia Satsang Society", with the next payment due on Apr 11, 2014, and the last payment due on Feb 11, 2015. There are no failed payments to be added to the next bill. The "Payment method" section shows the primary method as "PayPal balance" and the backup method as "Suntrust", with a "Change" link.

Payment type	Amount due each cycle	Total cycles	Remaining cycles	Cycle frequency	Amount sent
Initial Payment	\$0.00 USD	--	--	--	\$0.00 USD
Regular Recurring Payment	\$5.00 USD	12	11	Monthly	\$5.00 USD
Total \$5.00 USD					

Billing details

Item name	General Recurring Donation to the Georgia Satsang Society
Next payment due	Apr 11, 2014
Last payment due	Feb 11, 2015
Add payments that failed to next bill	No

Payment method

Primary payment method	PayPal balance
Backup payment method	Suntrust Change

Click on "Cancel Profile" as seen in the figure below.




It should display the recurring transaction as "Canceled" as shown in the figure below.

PayPal

My Account | Send Money | Request Money | Merchant Services | Products & Services

Overview | Add Money | Withdraw | History | Statements | Resolution Center | Profile

Subscription details

 This profile has been canceled and cannot be reactivated. No more recurring payments will be made.

Canceled
Merchant: GEORGIA SATSANG SOCIETY Verified | gasatsang@yahoo.com
Profile start date: Mar 11, 2014 | Profile ID No. I-YNDC
[View history](#)

Related payments
Mar 11, 2014 | 19:48:03 PDT
Payment -\$5.00 USD — Success

Payment details

Payment type	Amount due each cycle	Total cycles	Remaining cycles	Cycle frequency	Amount sent
Initial Payment	\$0.00 USD	--	--	--	\$0.00 USD
Regular Recurring Payment	\$5.00 USD	12	11	Monthly	\$5.00 USD
Total \$5.00 USD					

Billing details

Item name: General Recurring Donation to the Georgia Satsang Society

Last payment due: Mar 11, 2014

Add payments that failed to next bill: No

Payment method

Primary payment method: PayPal balance
[What's this?](#)

Backup payment method: Suntrust-